



At IFDA, we believe the internship is one of the most important educational and growth experiences in becoming an embalmer and funeral director. It can be a springboard to a long and successful career, or it can be a less than fulfilling experience driving aspiring caregivers into other vocations.

In early 2023, the board of directors of the Indiana Funeral Directors Association recognized an opportunity to have a positive influence in developing the next generation of funeral caregivers through a mentorship program.

This program is designed to put the best practitioners in Indiana with the newest practitioners in Indiana, building a community of caregivers through a series of unique learning opportunities and conversations that strengthens professional skills and while serving Hoosier families.

This program is open to any active Indiana licensed funeral director intern. Participants will meet at the designated location once a month beginning in January from 10:00am to 3:00pm. Each session will have a different embalming and funeral director learning module. The culmination of the program will be preparation for the state licensing test.

If you are mid-internship when you begin the program, we will allow you to participate in the program through your first year of licensure.

There is absolutely no cost to participate in this program beyond time. We do require employer approval to participate and commitment to allow them to attend these learning days. Likewise, the supervising funeral director overseeing the intern's work must attend the orientation meeting.

The first Intern Mentorship Academy session for 2026 will be January 20, 2026. This session will meet at the Helton & Harris Funeral Home in Clayton from 10:00am – 3:00pm (lunch provided).

Helton & Harris Funeral Home, 4712 Pennsylvania St, Clayton

Complete schedule will be released at the January session.

**YOU MUST COMPLETE THE REGISTRATION FORM TO BE ELIGIBLE.
WALK UP PARTICIPANTS WILL NOT BE ACCEPTED.**



INTERN MENTORSHIP ACADEMY 2026 REGISTRATION FORM

REQUIREMENTS/APPLICATION PROCESS

Interested participants need to complete the following short application process:

- Currently completing funeral director internship in the state of Indiana or within first year of becoming an Indiana licensed funeral director
- Interns will discuss and confirm with the employer and provide confirmation of the employer's support of their commitment to complete the IFDA Intern Mentorship Academy
- Submit application after obtaining your intern license (or within your first licensed year)

INTERN INFORMATION

Attendee _____ Funeral Intern License # _____

Firm _____

Address _____

City _____ State IN Zip _____

Email _____ Phone _____

Mentor Name _____ Mentor Email Address _____

APPLICANT COMMITMENT

I understand the requirements of the Intern Mentorship Academy. I have discussed the requirements of the program with my employer and how the time away will be handled.

Applicant's Signature

Date

Mentor Funeral Director Signature

License #

Date

I hereby approve _____ the time off to participate in all sessions for the IFDA Intern Mentorship Academy.

Owner/Manager Signature

Date

RETURN TO: 1305 W 96th Street, Suite A, Indianapolis, IN 46260 | connie@infda.org | fax (317) 846-6534